SAFE HARBOR COUNSELING CENTER
1515 Fort Worth Hwy, P.O. Box 1924
Weatherford, TX 76086
871-441-9345 (office); 871-441-2845 (fax)
Email: Info@safeharborcounseling.org **Website: www.Safeharborcounseling.org**

NOTICE OF PRIVACY PRACTICES

EFFECTIVE DATE: September 1, 2025
FOR MORE INFORMATION OR TO REPORT A PROBLEM

If you have questions about this notice or would like additional information, you may contact our Privacy Officer, Fran Simpson, at the telephone number or address below. If you believe that your privacy rights have been violated, you have the right to file a complaint with the Privacy Officer at Safe Harbor Counseling Center or with the Secretary of the Department of Health and Human Services or Texas Attorney General's office (the contact information is included below). The complaint must be in writing, describe the acts or omissions that you believe violate your privacy rights, and be filed within 180 days of when you knew or should have known that the act or omission occurred. We will take no retaliatory action against you if you make such complaints.

U.S. Department of Health and Human Services Office of the Secretary 200 Independence Avenue, S.W. Washington, D.C. 20201 Tel: (202) 619-0257 Toll Free: 1-877-696-6775 http://www.hhs.gov/contacts	**Office of the Texas Attorney General** **Consumer Protection Division** PO Box 12548 Austin, TX 78711-2548 Tel: (512) 463-2100 Toll Free: (800) 252-8011 https://www.oag.state.tx.us/forms/cpd/form.php	**Safe Harbor Counseling Center** Fran Simpson Privacy Officer 1515 Fort Worth Hwy Weatherford, TX 76086 Tel: 817-441-9345 Fax: 817-441-2845

COMPLAINTS

The Texas Behavioral Health Executive Council investigates and prosecutes professional misconduct committed by marriage and family therapists, professional counselors, psychologists, psychological associates, social workers, and licensed specialists in school psychology.

Although not every complaint against or dispute with a license involves professional misconduct, the Executive Council will provide you with information about how to file a complaint: An individual who wishes to file a complaint against a Licensed Professional Counselor or Licensed Social Worker may write to:

TEXAS BEHAVIORAL HEALTH EXECUTIVE COUNCIL,
1801 North Congress Ave., Ste. 7.300
Austin, TX 78701
Tel: 512-305-7700; Complaint hot line: 1-800-821-3205
Email: Enforcement@bhec.texas.gov
Web Address: www.bhec.texas.gov/discipline-and-complaints/index.html

RECORDS REQUESTS

Requests need to be made to your individual counselor first, with a copy to Perry Pogue at ppogue@safeharborcounseling.org and Fran Simpson at fsimpson@safeharborcounseling.org, **and** info@safeharborcounseling.org if not responded to in a timely manner.

1. Records Requests to attorneys: $35.00.
2. Personal Records Request by a client or guardian: $35.00.